



Pride Of The Ojibwa
13394 W Trepania Road
Hayward • Wisconsin • 54843
PHONE (715) 634-8934 • FAX (715) 634-4797

*****JOB ANNOUNCEMENT*****

Water/Wastewater Operator

POSITION: Water/Wastewater Operator
POSTING DATE: 01/17/2018
CLOSING DATE: 02/01/2018
SALARY: Negotiable
LOCATION: LCO Public Works Building
DEPARTMENT: LCO Public Works
SUPERVISION: Lead Operator
ADMINISTRATION: LCO Tribal Government, LCO Tribal Policies & Procedures

POSITION SUMMARY:

Under the direct supervision of the Lead Operator, the Water/Wastewater Operator is responsible for all activities related, but not limited to: Drytown and New Post Public Drinking Water systems, SBR (main) Wastewater Treatment Plant, Reserve Lagoon wastewater treatment, and New Post Sand Filter wastewater plant.

QUALIFICATIONS:

- WI DNR Water License
- Valid Driver's License
- High School Diploma
- Maintains ongoing education with direction from Indian Health Service.
- Must be able to pass a pre-employment drug screen and random drug screens thereafter.

DUTIES AND RESPONSIBILITIES:

- Performs regular inspections: including daily checks of community water supplies, facilities and equipment.
- Operates and maintains equipment including: trucks, tractors, Kubota, jetter, pressure washers, mowers, brushers, generators, etc.
- Monitors and operates all electronic controls and equipment to all pump houses and lift stations.
- Assists in bi-annual flushing of hydrants for proper operation.
- Maintains the pump houses to ensure safety, shoveling, painting, etc.
- Works, on occasions longer hours as necessary for emergency responses or repairs.
- Responds to emergency calls.
- Perform routine office housekeeping such as cleaning and painting.
- Other duties as assigned by the Director of Public Works.

APPLICATION PROCEDURE:

Submit completed LCO Employment Application including Release and Authorization Form (available upon request or on the Tribe's website) along with a cover letter, resume and at least three (3) letters of reference. **Tribal Member applicants must provide a signed official document from a federally recognized Tribe acknowledging enrollment.**

MAIL INFORMATION TO:

**Lac Courte Oreilles Tribal Government
ATTN: Human Resource Department
13394 W. Trepania Road
Hayward, WI 54843**

Tribal preference will apply to qualified applicants in accordance with the Lac Courte Oreilles Policies & Procedures Manual.